

# MINUTES

**Meeting:** PEWSEY AREA BOARD  
**Place:** Woodborough Social Club, Smithy Lane, Woodborough, SN9 5PL  
**Date:** 22 May 2017  
**Start Time:** 7.00 pm  
**Finish Time:** 9.00 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Stuart Wheeler, Cllr Paul Oatway QPM and Cllr Jerry Kunkler

### **Wiltshire Council Officers**

Steve Milton- Head of Community Engagement and Governance  
Edmund Blick- Democratic Services Officer

### **Parish Representatives**

Great Bedwyn PC (Ian Thornton, Joanna Pike)  
Alton PC (Steve Hepworth)  
Charlton St Peter and Wilsford PC (Time Fowle)  
Burbage PC (Glenda Pearce)  
Upavon PC (Gerry Ward)  
Patney PC (John Derry)  
Woodborough PC (John Brewin)  
Wilcot and Huish PC (Dawn Wilson)  
Pewsey PC (Terry Eyles, Alex Carter, Curly Haskell)  
Rushall PC (Colin Gale)  
Easton Royal PC (Margaret Holden)

### **Partners**

Wiltshire Police (Sgt Mark Andrews)  
Dorset and Wiltshire Fire and Rescue Service

**Working Groups**

Pewsey Community Area Partnership (Susie Brew)

**Others**

Bouverie Hall (Mike Way)

Wilcot Village Hall (Richard Fleet)

**Residents**

Malcom Cox

Hew Help

Others not signed in

**Total in attendance: 40+**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
4	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and introduced the Area Board Members and Council Officers present.</p>
5	<p><u>Apologies for Absence</u></p>
6	<p><u>Minutes</u></p> <p><b>Resolved:</b>  <b>The minutes of the meeting held on Monday 6 March 2017 were agreed as a correct record and to be signed by the Chairman.</b></p>
7	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
8	<p><u>Chairman's Announcements</u></p>
9	<p><u>Appointment to Working Groups and Outside Bodies</u></p> <p>The Chairman took the Board through the Appointment of Working Groups and Outside Bodies.</p> <p>The Membership of the Working Group, as listed in Appendix B of the agenda, was confirmed.</p> <p>The Appointment to Outside Bodies was also confirmed at the meeting, as listed in Appendix A of the agenda.</p> <p>The Chairman also explained that the Partnership for Older People in Pewsey (POPP), would need a champion but there were no volunteers at the meeting.</p> <p><b>Resolved:</b>  <b>To appoint Working Groups and Outside Bodies, as listed in Appendix B and A, respectively.</b></p>
10	<p><u>Establishing a Health and Wellbeing Group</u></p> <p>The Board agreed upon the Establishment of a Health and Wellbeing Group which is to be chaired by Cllr Stuart Wheeler.</p>
11	<p><u>Introduction to your Local Area Board</u></p> <p>A presentation was delivered by Steve Milton- Head of Community Engagement and Governance.</p>

	<p>The role of the Community Engagement Manger was explained and particular emphasis was given to the work of Pewsey’s Community Engagement Manager (Ros Griffiths) in the Pewsey area.</p> <p>A County-wide perspective of Area Boards was presented, with £1.75 million funds being provided, across the County, for Area Boards to distribute within their communities. The Board were informed that Pewsey would be receiving £69, 217 in total.</p> <p>Steve Milton explained that Area Boards allowed Local Priorities to be determined by the communities themselves and gave them more control over spending in their areas.</p> <p>The successes of this years Great British Spring Clean were highlighted and attention was drawn to future community projects including; The Big Pledge- London Calling and First World War Commemorative Tree Planting.</p>
12	<p><u>The Big Pledge</u></p> <p>The Chairman spoke approvingly of ‘The Big Pledge- London Calling’, referring to the success of Pewsey in the previous years ‘Big Pledge’.</p> <p>He said that Pewsey has a number of successful working groups and he was confident that, with their support, Pewsey could do even better this time round.</p> <p>Attention was also drawn to the fact that 25%of people in Wiltshire are not active and do not exercise. The Chairman emphasised that he was keen to see that figure reduced.</p> <p>A question was asked by the Fire Service representatives in attendance, regarding a cycle group that runs from Pewsey Fire station. They expressed a willingness to get the cycle group involved with ‘The Big Pledge’ and indicated that they would ‘sign up’.</p>
13	<p><u>Update on the Vale Health and Wellbeing Centre</u></p> <p>Cllr Paul Oatway spoke in regards to the progression of the Vale Health and Wellbeing Centre. He informed the Board that the contract with Rydon was going ahead and that works should be starting later this year.</p> <p>He also informed the Board that the temporary fitness suite, Fordbrook Centre, was being well-used, with 234 signing up, which was a smaller drop than expected from the 267 at the old centre.</p>
14	<p><u>Locality Youth Network Update</u></p> <p>The Chairman gave a brief update on the Locality Youth Network. He explained that an application for Youth Grant Funding had been made by Pewsey BMX</p>

	<p>Group for Pewsey Dirt Jumps. However, the Board were informed that there were some questions regarding the detail of the request and it was agreed that the application should be deferred, pending further consultation.</p> <p>Cllr Paul Oatway also expressed his views that he wanted the young people requesting the funds to come to the meeting and make representations themselves. He did, however, make it clear that he was very supportive of the project and wanted it to work.</p>
15	<p><u>Partner Updates</u></p> <p>The written updates submitted to the Board were considered along with representations from various Partner Groups.</p> <p>Pewsey Community Area Partnership requested Parishes compile and submit reports on Fly-tipping in the area, so that they could use the data and refer on to Wiltshire Council. They also spoke of the issues that some Parishes have been having with their Parish Stewards and again asked if Parishes could compile reports of incidents so that they can be forwarded to Wiltshire Council.</p> <p>Many Parish representatives spoke up on this issue, reporting problems that they have been having with their Parish Steward. Cllr Stuart Wheeler confirmed that this was something that he was looking in to and he gave support to the work of the Pewsey Area Community Partnership.</p> <p>The Chairman noted the complaints from the Parish representatives and pledged to invite Council Officers, Adrian Hampton- Head of Local Highways and Richard Dobson- Highways Engineer, to the next meeting, so that they can answer some of the questions raised by the Board. He encouraged Parishes to collate their reports, so that a comprehensive overview could be presented at the next meeting.</p> <p>The Police representative referred to their written update. They mentioned recent burglaries in the area and gave crime prevention advice, asking the Board to think about the security of their outbuildings. They also referred to Police Operation Esso, which involved 19 Special Constables, tackling vehicle crime in the area. It was also confirmed that they would soon be purchasing the vehicle theft deterrent signs, which the Board provided funds for, having received the backing of all the area Boards concerned.</p> <p>The Fire Service District Commander gave a brief update, announcing that they were now 1 year in to the merger with Dorset. He said that despite organisational changes, the services being provided locally, were no different to those before the merger. The Commander also enquired about making an application under the Funding Scheme and was advised that they would be welcome to put in an application, under the usual mechanisms.</p>

16	<p><u>Spotlight on Parishes</u></p> <p>Updates were received from various Parish representatives present at the meeting.</p> <p>Notably, Shalbourne representatives referred to an incident of Fly-tipping which had been reported to Wiltshire Council, via the online application, which had not been acted on. Cllr Stuart Wheeler said that he would follow this up and identify what action had been taken.</p> <p>Similarly, Rushall representatives raised an issue regarding traffic diversions from the A342 and A345, which were diverting through Rushall and causing traffic chaos. Cllr Paul Oatway also spoke on this and pledged to take it to CATG for a solution. Combating speeding was also raised as a priority for this area which would be discussed at CATG.</p>
17	<p><u>Community Grants</u></p> <p>The Board agreed to award the following Grant applications:</p> <p><u>Milton Lilbourne Bells Restoration Project: £5000</u></p> <p>The applicants spoke in favour of the application. The Area Board Members expressed their support for the request. Cllr Stuart Wheeler proposed a motion to award the funds which was seconded by Cllr Jerry Kunkler.</p> <p><b><u>Resolved:</u></b>  <b>The Board agreed unanimously to award the funds.</b></p> <p><u>Wilcot Village Hall Reinstatement: £4861</u></p> <p>The applicants spoke in favour of the application. The Area Board Members expressed their support for the request. Cllr Paul Oatway proposed a motion to award the funds which was seconded by Cllr Stuart Wheeler.</p> <p><b><u>Resolved:</u></b>  <b>The Board agreed unanimously to award the funds.</b></p> <p><u>Shalbourne Sports Pavilion fitting out kitchen and changing rooms: £5000</u></p> <p>The applicants spoke in favour of the application. The Area Board Members expressed their support for the request. Cllr Stuart Wheeler proposed a motion to award the funds which was seconded by Cllr Paul Oatway.</p> <p><b><u>Resolved:</u></b>  <b>The Board agreed unanimously to award the funds.</b></p>

	<p><u>Installation of Rushall Defibrillator: £500</u></p> <p>The applicants spoke in favour of the application. The Area Board Members expressed their support for the request. Cllr Paul Oatway proposed a motion to award the funds which was seconded by Cllr Stuart Wheeler.</p> <p><b><u>Resolved:</u></b> <b>The Board agreed unanimously to award the funds.</b></p> <p><u>Installation of Charlton St Peter Defibrillator: £500</u></p> <p>The applicants spoke in favour of the application. The Area Board Members expressed their support for the request. Cllr Paul Oatway proposed a motion to award the funds which was seconded by Cllr Stuart Wheeler.</p> <p><b><u>Resolved:</u></b> <b>The Board agreed unanimously to award the funds.</b></p> <p>A criticism was raised that as to the amount of some of the applications. It was pointed out that these grants amounted to almost half the available funds for the year and Cllr Jerry Kunkler said that he would raise the issue at the next Area Board Chairman's meeting.</p>
18	<p><u>Health and Wellbeing Grants</u></p> <p>There were no applications.</p>
19	<p><u>Community Area Transport Group</u></p> <p>Cllr Jerry Kunkler gave a brief update, only to confirm the membership as detailed in Appendix B and to confirm the funds available as £19,000. He also informed members of the date of the next CATG meeting as Wednesday 7 June 2017.</p>
20	<p><u>Urgent Items</u></p> <p>There were no urgent items.</p>
21	<p><u>Future Meeting Dates and Close</u></p> <p>The date of the next meeting was set as: Monday 3 July 2017 at 19:00 hours at the Bouverie Hall, Pewsey.</p>

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# Welcome to Pewsey Area Board



Minute Item 11

# Community Engagement Manager - introduction

My role – is to help deliver the vision to strengthen local communities and help them to do more for themselves

- Maximise the involvement and engagement in council services and decisions; particularly those that affect our local area
- Assist the area board to deliver its local priorities
- Encourage grant applications and the administration of these
- Support the various groups of the area board; Community and Transport Grants (CATG), Health and wellbeing, Local Youth Networks (LYNs)
- Facilitate and coordinate community events and activities
- Connect communities and maximise opportunities
- Communicate what's happening

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# What I will cover this evening...

- Area boards – what they do
- Budget for this year
- Priorities for this year
- Community events and activities – what's happening

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# Area boards and what they do...

- Host events and meetings where the local community can participate
- Invest in local community projects
- Agree the local priorities and take action to combat these; such as obesity, social isolation, mental health issues
- Influence and take decisions on local service delivery
- Support and deliver activities for young people
- Communicate information every week
- Encourage participation and volunteering in community activities
- Act as a consultee on council policy and changes

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# Area boards over the past 8 years - some headlines...

- **75,000** people took part in events and meetings
- **£12m** invested in local community projects
- **Every £1** invested secures **£4** in external funding
- **5,000** local projects and community groups
- **25,000** people receive information each week
- **25,000** - volunteers supported events and activities
- **6,000** local people helped set local priorities
- **15,000** young people benefited from projects supported by area boards each year
- **4 million** area board news articles viewed each year

# Budget - grants funding - total

- Total funding allocated:
  - £1.75 million devolved to 18 area boards - 2017/18
- Splits into:
  - £800k for community grants (capital)
  - £400k for community transport (capital)
  - £450k for youth projects (revenue)
  - £138k for health and wellbeing (revenue)

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# Pewsey area board budget 16/17

- Total funding allocated:
  - £69,217 - 2017/18
- Splits into:
  - £32,787 for community grants (capital)
  - £19,804 for community transport (capital)
  - £8,926 for youth projects (revenue)
  - £7,700 for health and wellbeing and older people's champion (revenue)

# What the grants are for...

- Community and transport grants
  - prioritise and approve minor highway works
  - Improve pavements and paths
  - Fund new works, not routine maintenance
- Health and wellbeing
  - Support for older people and those who are vulnerable
  - Support healthier communities
- Older people's champion
  - Coordinate support for the elderly and vulnerable
  - An advocate and advisor to the board on behalf of older people
- Local youth Networks
  - Involving young people
  - Increasing the level of activities

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# Setting local priorities

- Every two years public data produced by partners and services that provides a strategic assessment (Oct 2016 - Feb 2017)
- Local people review and agree what matters in their area
- Identify actions with support of area boards
- Monitor the outcomes and difference made
- In this area the priority areas are:

# Pewsey Community Area - Local Priorities 2017 - 2019

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Children and young people	
<b>Mental and emotional health</b>	<b>61%</b>
<b>Positive leisure time activities</b>	<b>48%</b>
<b>Child poverty</b>	<b>45%</b>
Childhood obesity	36%
Job prospects	30%
Educational attainment	28%
Special educational needs and disability	21%
Teenage pregnancy	7%

Community Safety	
<b>Protecting the vulnerable</b>	<b>59%</b>
<b>Highway safety</b>	<b>59%</b>
<b>Alcohol and drug abuse</b>	<b>55%</b>
Anti-social behaviour	36%
Domestic violence	33%
Rural crime	17%
Social cohesion	16%
Emergency planning	8%

Culture	
<b>Participation in arts, crafts and culture</b>	<b>60%</b>
<b>Diversity and social inclusion</b>	<b>45%</b>
<b>Affordable access to cultural activities</b>	<b>44%</b>
Arts, crafts and heritage economy	39%
Local landscape and heritage	34%
Library use	26%
Local history	20%
Cultural and arts venues	9%

Economy	
<b>Broadband and digital</b>	<b>70%</b>
<b>Apprenticeships and work experience</b>	<b>48%</b>
<b>New business creation</b>	<b>41%</b>
Employment opportunities	38%
Inward investment	38%
Training and skills	26%
Support for existing businesses	20%
Debt and financial inclusion	3%

Environment	
<b>Fly tipping and litter</b>	<b>57%</b>
<b>Improving rights of way</b>	<b>52%</b>
<b>Protecting the countryside</b>	<b>45%</b>
Recycling rates	34%
Flooding	34%
River quality	26%
Wildlife and biodiversity	25%
Countryside crafts and skills	11%

Health and wellbeing	
<b>Mental health</b>	<b>69%</b>
<b>Obesity (children and adults)</b>	<b>66%</b>
<b>Healthy lifestyles</b>	<b>50%</b>
Support for carers	30%
Physical fitness and activity	24%
NHS Health checks and vaccinations	7%
Skin cancers	2%
Breast feeding, pre and post natal care	0%

Older People	
<b>Social isolation and loneliness</b>	<b>78%</b>
<b>Dementia</b>	<b>75%</b>
<b>Support for carers</b>	<b>48%</b>
Independent living	26%
Positive activities for older people	18%
Safeguarding the vulnerable	14%
Avoiding emergency admissions	14%
Poverty	8%

Transport	
<b>Road improvements</b>	<b>86%</b>
<b>Access to public transport</b>	<b>74%</b>
<b>Speeding and road safety</b>	<b>60%</b>
Highway infrastructure	22%
Cycling and walking	16%
Reducing car use and traffic	9%
Street cleaning	7%
Air quality	5%

Our Community and housing	
<b>Affordable housing</b>	<b>86%</b>
<b>Deprivation and poverty</b>	<b>57%</b>
<b>Community events and activities</b>	<b>32%</b>
Digital engagement and broadband	26%
Volunteering	24%
Homelessness	16%
Fuel poverty	15%
Diversity and inclusion	11%

# Community events and activities

- Aim is to bring communities together
- Take action to address priorities
- Support national and local campaigns; such as 'The Great British Spring Clean' (March 2017)
- This year there are a number of county-wide and local activities:
  - Tree planting to commemorate the ending of WW1 – talk a little more about this – this evening
  - The Big Pledge
  - Clean up Wiltshire – more to follow on this eliminating litter campaign

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# Want to know more?

- If you're new to area boards you can find out more on the following link: [watch here](#)
- Plus:
  - Visit 'Our Community Matters' - community website
  - Regular weekly email newsletter from each board
  - Linked Twitter and Facebook pages
  - Local community news reporters
  - Partners linked in

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# Welcome your questions...

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# Wiltshire Commemorates the First World War

Community tree planting  
A legacy to remember them

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# Marking the centenary of the First World War

- The First World War started on 28 July 1914
- Wiltshire commemorated the start with a service at Tidworth Military Cemetery in July 2014
- A Wall of Remembrance (10,000 named crosses) was created to mark the sacrifice made by the 10,000 soldiers from Wiltshire
- The Wall has been exhibited across the county - Salisbury Cathedral, County Hall, Armed Forces Days and special events
- It will be preserved in the History Centre





# Commemorating the end of the First World War in Wiltshire

- The war ended on 11 November 1918
- Proposal to deliver a legacy to mark the centenary
- Inviting local communities to plant 10,000 trees across the county
- Each tree to represent the soldiers that lost their lives
- Options for planting:
  - An area/areas in your local community
  - A memorial wood in Wiltshire
  - A combination of a wood and local planting



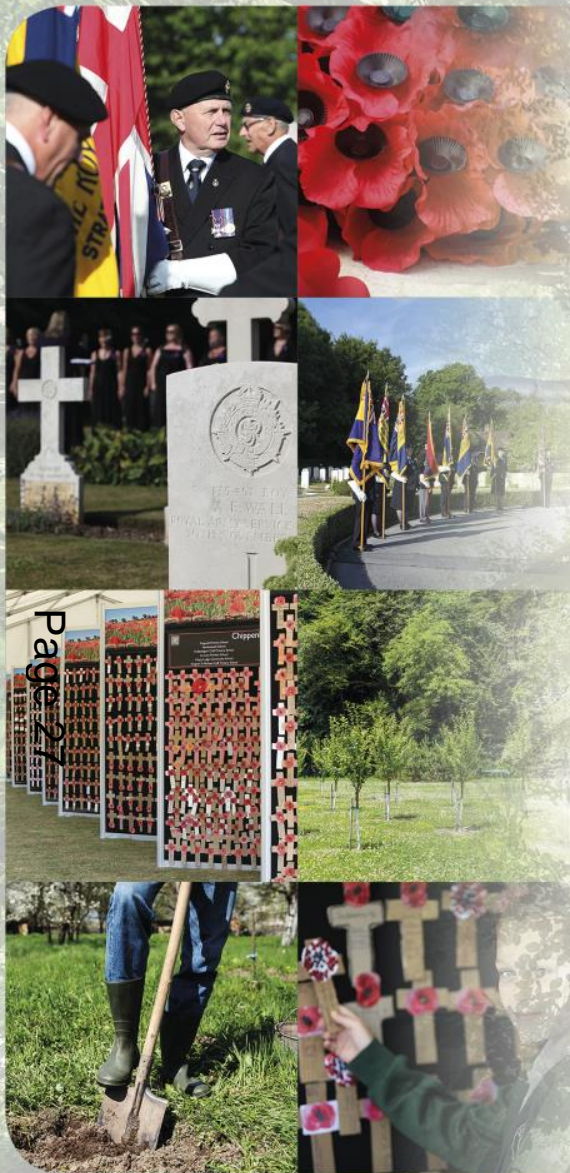
# Working with local communities

- We welcome your involvement and ideas
- We want to encourage schools and community groups to participate
- We need your input on possible locations for;
  - A memorial woodland
  - Smaller sites in your communities
  - Or both...



# Delivering a legacy in partnership...

- Number of organisations supporting project
- Landmarc and idverde to assist with the planting of trees
- The Woodland Trust, Forestry Commission and the MoD contributing resources
- We will apply for 80% of the funding from The Woodland Trust
- Remaining 20% (approx. £10k) will need to be secured



# Options to consider...

- A memorial woodland
  - Sainsbury's working with The Woodland Trust to fund Centenary Woods nationwide - planting millions of trees as a lasting legacy
  - The Woodland Trust contribute up to 80% of cost of centenary woods - subject to meeting requirements
- Community tree planting
  - The Woodland Trust donating free trees to schools and communities
  - Application submission March-April 2018



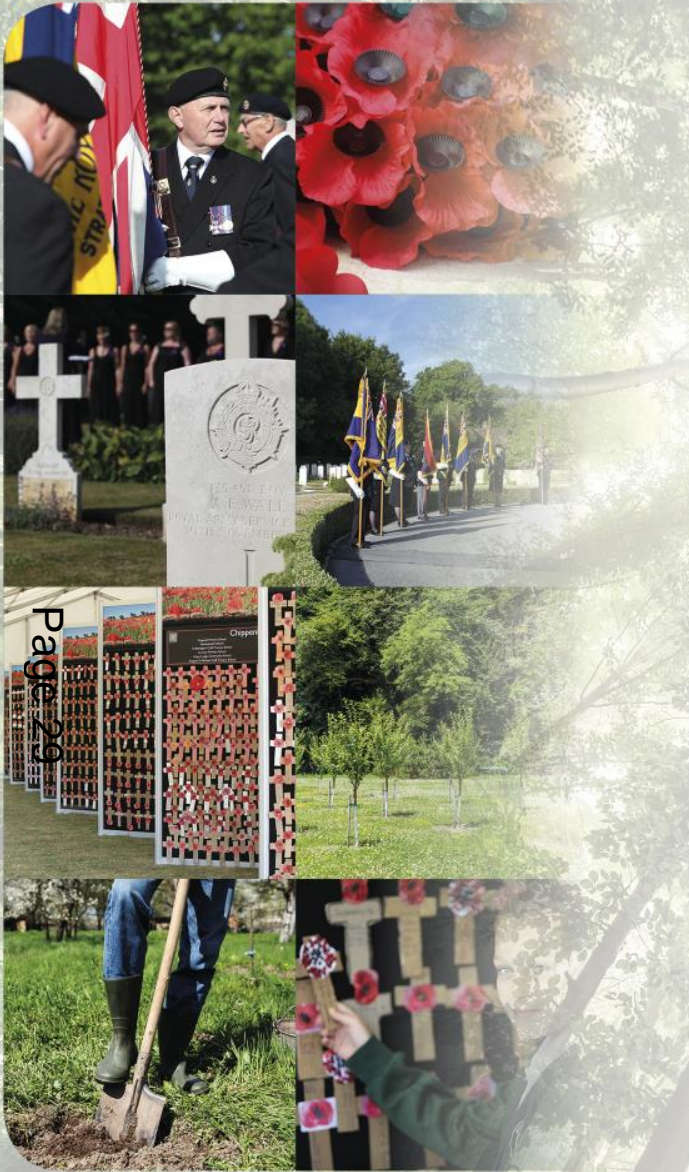
# How much land is needed?

30 trees = one tennis court  
(2,106sqft /196sqm)

100 trees = four tennis courts  
(8,424sqft /784sqm)

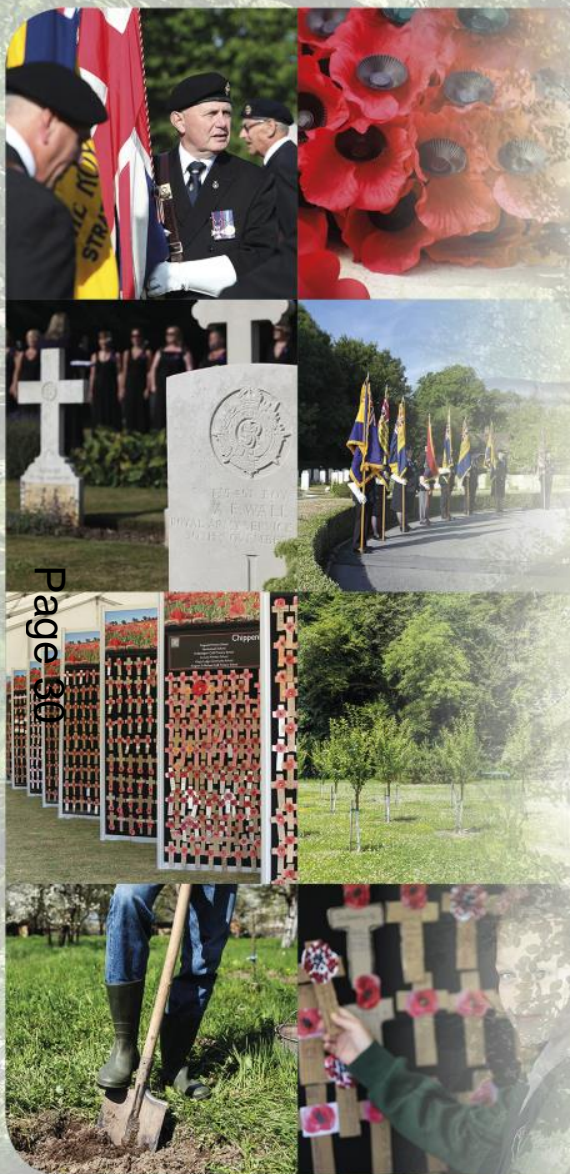
420 trees = a football pitch  
(13,000sqyds /10,800sqm)

A woodland - between seven to  
eight hectares

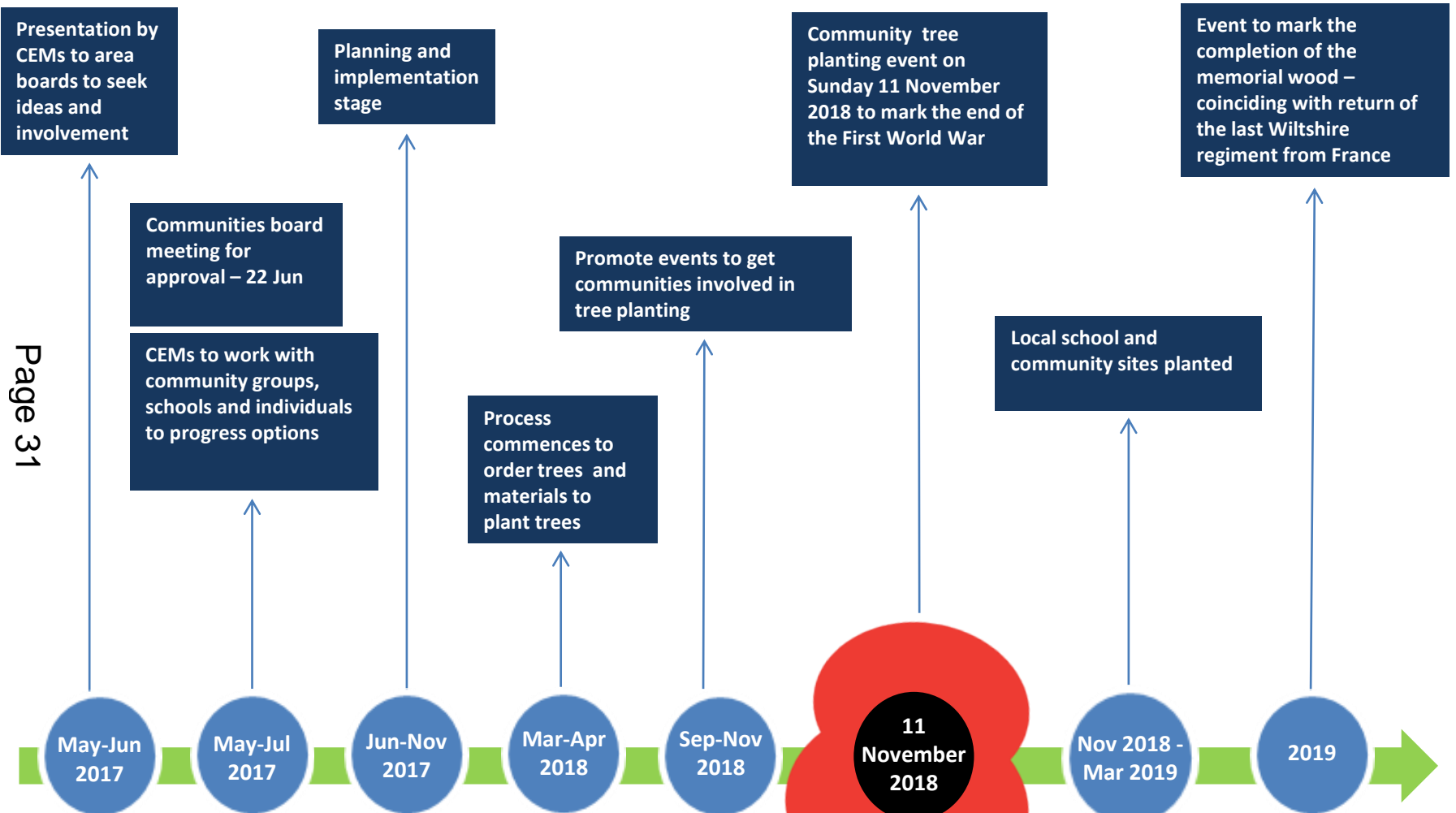


# Timescales

- Planting times:
  - Tree planting in the UK is recommended mid-November or late March
- Proposal:
  - Plant Memorial wood or community trees in November 2018



# Tree planting timeline



## Next steps...

- Key point of contact is local community engagement manager
- Work with community groups, schools and representatives from the area board/community to progress the options
- Report back to the area board on the project and progress
- We look forward to working with you to deliver a legacy that will remember those who sacrificed their lives in the First World War.